

TO APPLY, PLEASE FILL OUT THE FORM THAT IS AVAILABLE ON THE WEBSITE AT WWW.CRIDERCENTER.ORG. YOU CAN ATTACH YOUR RESUME THERE. (IF YOU HAVE A COVER LETTER, INCLUDE THE COVER LETTER AND RESUME ALL IN THE SAME DOCUMENT)

**Adult Services Floater
Level 4 – Exempt- Full Time
Monday-Friday
Salary: \$34,200/year commensurate with experience**

A. Description

The Adult Services Floater will work as needed in various clinical programs throughout the agency and in any county in Crider's service area. The clinical programs' positions consist of: Outpatient Clinician, Adult Community Support Worker, PSR Community Support Worker, and other programs, as needed.

General Core Responsibilities:

- Function as part of a multi-disciplinary team and participate in all treatment plan reviews of clients.
- Complete initial evaluations, annual evaluations, and treatment plans with persons served.
- Maintain client records, following agency and state regulations.
- Be knowledgeable of other human/social services for purposes of referral if the agency is unable to provide a particular service and maintain documentation of such referrals.
- Interface with other human/social services to provide wholistic services to persons served.
- Timely, accurate and complete documentation to monitor client's progress towards achievement of individual treatment plan goals.
- Maintain agreed upon level of productivity.
- Will seek culturally competent services and service providers to meet the unique cultural needs of each agency consumer and family member.
- Other miscellaneous duties as assigned.

Program Specific Core Responsibilities (in addition to General Core Responsibilities):

Outpatient Clinician

- Provide clinical care management for persons served.
- Provide crisis intervention for crisis calls/walk-ins/next day urgent appointments.
- Conduct telephone screenings when appropriate.
- Be knowledgeable of admission criteria for all programs as well as knowledge of Utilization Management criteria.
- Participation in staffings, peer consultation and other meetings.

QMHP Adult Community Support Worker

- Assessment and monitoring of a person's adjustment to community living and providing guidance and support in the development of adaptive community living skills. Ongoing assessment of a person's status, including personal strengths, progress, problems, and needs.
 - Monitoring persons served participation and progress in organized treatment programs to assure the planned provision of service according to a person's individual treatment plan.
 - Providing individual assistance to people in gaining access to needed services.
 - Maintaining contact with persons who are hospitalized; and participating with discharge planning and arranging collateral contacts.
 - Provide training to people, according to their individual need, in daily living skills such as housekeeping, cooking, personal grooming, etc.
- Provide crisis intervention services, when indicated, during and after "normal" working hours.
- Providing individualized assistance in creating personal support systems that include work with family members, legal guardians, or other community members.
- Participating in:
 - Team meetings, Physician staffing, PSR staffing, other training
 - Attend all supervisory sessions of staff meetings as scheduled by supervisor or program director, including daily team meetings.

PSR Case Manager

- Provide case management services to PSR members and Employment clients as indicated by a client's need:
 - Assessment and monitoring of a client's adjustment to community living and providing guidance and support in the development of adaptive community living skills. Ongoing assessment of a client's status, including personal strengths, progress, problems, and needs.
 - Preparation and/or revision of a specific individualized treatment plan for each client in conjunction with the QMHP CSW.
 - Encourage client participation and progress in organized treatment programs to assure the planned provision of service according to a client's individual treatment plan.
 - Provide individual assistance to clients in gaining access to a variety of public services, including financial and medical assistance and housing.
 - Interceding on behalf of individual clients in the community to assist in achieving and maintaining community integration.
 - Encourage personal support systems with natural community resources to participate in outreach program for active/inactive participants, to assess client continued community integration.
 - Assist members in development of leisure skills.
 - Assist clients with applying for Medicaid benefits and monitor Medicaid status.

- Effective communication
 - Attend supervisory sessions, staff meetings, and/or training sessions as scheduled by supervisor, program director, or VP of Adult Services.
 - Communicate client information to all key staff who provide services.
 - Participate in the quality assurance process as assigned.
 - Serve as program/client advocate.

B. Qualifications

- Masters degree in mental health related field and minimum of three years applicable experience.
- Licensed or License eligible, preferred.
- Valid Missouri Chauffeur's license.
- Knowledge of all Crider Health Center's behavioral health clinical programs.
- Individual must be flexible.

C. Supervision

The Adult Services Floater receives supervision from the CPRP Director.