

TO APPLY, PLEASE FILL OUT THE FORM THAT IS AVAILABLE ON THE WEBSITE AT WWW.CRIDERCENTER.ORG. YOU CAN ATTACH YOUR RESUME THERE. (IF YOU HAVE A COVER LETTER, INCLUDE THE COVER LETTER AND RESUME ALL IN THE SAME DOCUMENT)

**Community Support Nurse
Level 5 – Exempt- Full Time
Salary: \$41,000/year commensurate with experience
Will serve St. Charles, Lincoln, Warren and Franklin Counties**

A. Description

The Community Support Nurse provides direct clinical and medical services to persons served in Crider's adult Community Support programs as well as direct and indirect care management services. Job responsibilities include:

Core Responsibilities:

- Medication Administration Services 60%
 - Maintain persons served medication records according to agency policies.
 - Complete AIMS testing, Med Profiles, Lab Reviews, and prescription refills per agency policies
 - Document and report to physician any medication errors.
 - Serve as medical/nursing consultant to clinical Community Support services staff and person served.
 - Administer psychiatric injections, as prescribed by the psychiatrist and per agency policy
 - Maintain and coordinate laboratory functions and appropriate follow-up.
 - Provide medication information to persons served and their significant others, when possible including Nursing Education/Medication clinic groups.
 - Coordinate Nursing Assessments/physicals.
 - PPD'S as needed to direct care staff.
 - Maintain agreed upon level of productivity.
- Care Management 25%
 - Be knowledgeable of other human/social services for purposes of referral if the agency is unable to provide a particular service.
 - Provide referral to the local nursing service or other health care providers for lab work if person served is unable to obtain lab services at an agency center.
 - Interface with other human/social service agencies to provide holistic services to clients.
 - Function as part of each multidisciplinary CS team and participate regularly in CS team meetings
 - Will seek culturally competent services and service providers to meet the unique cultural needs of each agency consumer and family member.

- Participate as directed in CS Co-occurring Disorders treatment programming (may include involvement in group facilitation/individual sessions regarding medications and health issues)
 - Act as back-up to complete CS psychosocial assessments as directed by supervisor.
 - **Administrative Duties 10%**
 - Review pharmacy bills, as assigned
 - Med-Aide approvals
 - Order and maintain storage of necessary medications medical supplies in accordance with agency policies and procedures.
 - Quarterly destruction of expired medications (samples, patient assistance, and stock medications) in accordance with agency policies and procedures, as assigned
- Other Responsibilities:**
- The Community Support Nurse may provide services to clients from any of the four Community Support Teams
 - All other duties as assigned by supervisor. 5%

B. Qualifications

- R.N. and licensed under Chapter 335, RSMO.
- At least two (2) years of experience as a registered professional nurse in providing psychiatric nursing treatment to individuals suffering from mental disorders.

C. Supervision

The Community Support Nurse reports directly to the CSS Manager and receives medical supervision from the Medical Director PRN.